EGI-Engage

Selection of Project Management Tools

LW-CC D1.1 (internal)

Date	12 June 2015
Activity	[provide]
Lead Partner	CSIC
Document Status	DRAFT
Document Link	https://documents.egi.eu/document/XXX

Abstract

This deliverable describes the Project Management Tools selected.

The list includes:

Open Project for full lifecycle support for application projects, including: a register of projects, documentation, incidents and evolution management.

Internal Wiki + INDICO platform, as a general forum for discussion of evolution, new ideas, and to gather feedback, implemented using communication tools and complemented with workshops.

MOODLE/edX for training platform, including hands-on exercises, user guides, webinars and on-line specific courses.

Title of the Document / Number if required

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DELIVERY SLIP

	Name	*Partner/Activity*	*Date*
From:	Francisco Sanz	BIFI	29 may 2015
Moderated by:	Fernando Aguilar	IFCA-CSIC	1 june 2015
Reviewed by	Internal reviewer: Francisco Pando	RJB-CSIC	5 june 2015
Approved by:	Jesus Marco	IFCA-CSIC	7 june 2015

DOCUMENT LOG

Issue	*Date*	*Comment*	*Author/Partner*
V0.1	25 may 2015	First ideas after discussion at EGI Conference in Lisbon	J.Marco CSIC
V0.2	11 jun 2015	Compilation of initiatives included	J.Marco CSIC
V1.0	29 jun 2015	First complete version	J.Marco CSIC
V2.0	7 jul 2015	Final version after review	J.Marco CSIC

TERMINOLOGY

A complete project glossary is provided at the following page: http://www.egi.eu/about/glossary/

Contents

1 Introduction

From the proposal:

The participation

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1.1 Methodology followed in the analysis

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1.1.1 List of tools for project management

1.1.2 List of tools for Forums

1.1.3 List of tools for education/webinars

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2 Result of the analysis of initiatives

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2.1 Selection for project management

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2.1.1 OpenProject

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2.1.1.1 *Support and integration*

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2.1.1.1.1.1 Heading 6

2.2 Selection for Collaboration

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2.2.1 Wiki + INDICO

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2.2.1.1 *Support and integration*

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2.3 Selection for training/education

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2.3.1 MOODLE

2.3.2 EDX

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2.3.2.1 Support and integration

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3 Actions required for using the tools

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3.1 On the Implementation of OpenProject

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3.2 On the Implementation of Wiki and INDICO

3.3 On the implementation of moodle/edX

4 Now for the lists and etc.
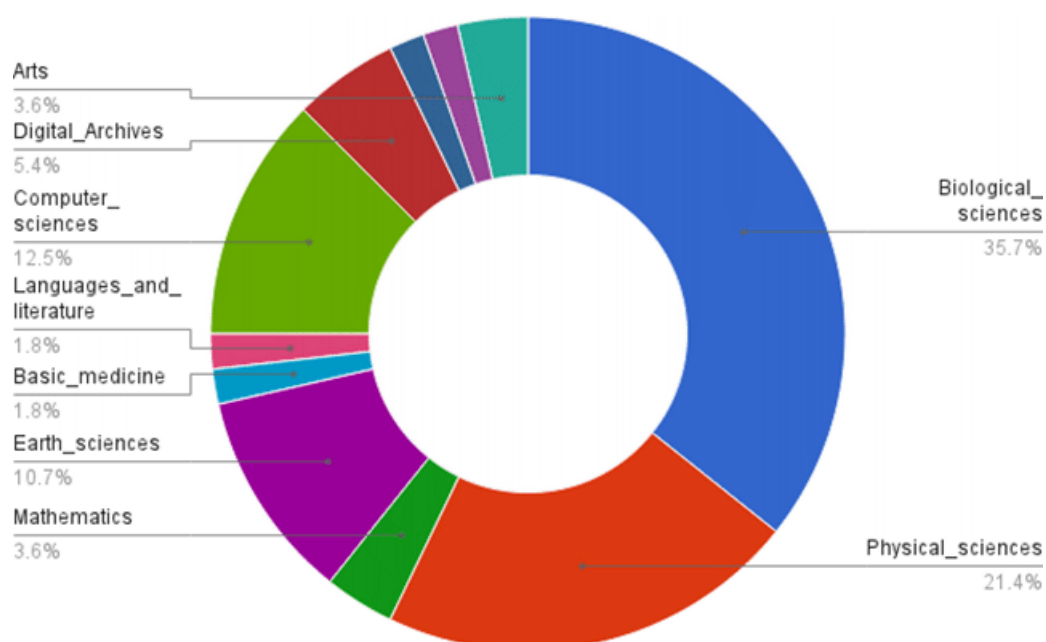
4.1 Bullet lists

- Item 1
- Item 2
- Item 3

4.2 Numbered lists

1. Item 1
2. Item 2

5 Figures and captions

5.1 Pictures

- WRAP TEXT: "in line with text"
- The caption should go after the picture
- The figures should be centred and the caption as well
- Do not use expressions such as "the picture above" or the "figure below" when referring to figures (it may be wrong!)
- When referring to figures in the text, please follow one or the two options:
    - Inline / non-abbreviated: E.g.: "Figure 1 shows many examples of butterflies showing dragon heads."
    - In brackets / abbreviated: E.g.: "We demonstrated that many butterflies have dragon heads (Fig. 1)"

Fig.1 - The figures should be centred and the caption as well

5.2 Tables

- Keep the tables centred
- Use the preferred colour scheme when possible

Title of the Document / Number if required

- Use the 'no spacing' quick style or the 'normal' quick style for your tables
- Please place the caption above the tables.
- When referring to tables in the text please never abbreviate 'Table'

Table 1 – Preferred colour scheme

	Name	*Partner/Activity*	*Date*
From:			
Moderated by:			
Reviewed by			
Approved by:			

6 References

No	Description/Link
R1	Description http://example.com
R2	

Appendix I.   Appendix example